



U.S. Chemical Safety and Hazard Investigation Board

SUBJECT: Ethics in Government Program

1. **PURPOSE.** This Order establishes the manner by which the Chemical Safety and Hazard Investigation Board (CSB) will implement its Ethics in Government program.
2. **EFFECTIVE DATE.** This Order is effective upon passage.
3. **SCOPE.** This Order applies to all employees of the CSB and to Board Members.
4. **REFERENCES.** This Order is based upon the provisions of the Ethics in Government Act of 1978, 5 U.S.C. Appendix 4; and part 2638 of Title 5 of the Code of Federal Regulations, the Ethics in Government Act implementing regulations.
5. **POLICY.** It is the policy of the Board to fulfill its responsibilities, under the Ethics in Government Act of 1978, to lead the establishment, maintenance, and carrying out of the CSB's Ethics in Government program through an appropriate combination of direct oversight and leadership and delegation of certain functions and authorities to subordinate CSB officials. It is further the policy of the Board to make available to the ethics program sufficient resources to enable the CSB to administer its program in a positive and effective manner.
6. **RESPONSIBILITIES.** Pursuant to 5 C.F.R. § 2638.104, the Chairperson shall appoint the CSB's Designated Agency Ethics Official (DAEO) and the CSB's Alternate Designated Agency Ethics Official (ADAEO). The DAEO and ADAEO must be CSB employees who meet the qualifications set forth in 5 C.F.R. § 2638.104, but there is no requirement that the DAEO must be the CSB General Counsel or that either the DAEO or the ADEA must be an attorney. Pursuant to 5 C.F.R. §§ 2638.201 and 2638.202, the Board hereby delegates to the DAEO full functional authority to coordinate and manage the CSB Ethics in Government Program, as set forth in 5 C.F.R. § 2638.203. It shall be the responsibility of the DAEO to administer the provisions of Title I of the Ethics in Government Act of 1978 within the CSB, to coordinate and manage the CSB's Ethics in Government program, and to provide liaison to the Office of Government Ethics with regard to all aspects of the CSB ethics program. The DAEO shall see to it that the CSB's ethics program is designed to implement Titles I, IV, and V of the Act and regulations promulgated thereunder;

Executive Order 12674 as modified and regulations promulgated thereunder; and other statutes and regulations applicable to CSB ethics matters. The DAEO may, as necessary and in accordance with 5 C.F.R. § 2638.204, select deputy ethics officials and manage the ethics program through them.

7. **BOARD OVERSIGHT**. The Board hereby retains oversight and supervisory responsibility and authority over the Designated Agency Ethics Official, and the CSB Ethics in Government program.

U.S. CHEMICAL SAFETY AND HAZARD INVESTIGATION BOARD

April 30, 2001; Amended November 27, 2023.