



U. S. Chemical Safety and Hazard Investigation Board

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Board Member

November 20, 2001

Board Action Report

Notation No.: 129A

Voting Period: Urgent Notation Item - November 7, 2001 – November 14, 2001

Subject: Costs of Hiring a Chief Operating Officer

Whereas,

1. Pursuant to Board Order 003, section 1 - paragraph F, a simple majority vote of the full Board, according to its quorum and voting rules is necessary to approve a contract over \$10,000;
2. The Chief Operating Officer (COO) position is vacant;
3. A COO is needed to manage the activities of the agency;
4. The costs of \$30,000 for advertisements are projected for the hiring of a COO:

Therefore, pursuant to Board Order 003, section 1 – paragraph F, the Board hereby authorizes the acting Chief Operating Officer to execute contracts related to the above projected costs for the hiring of a Chief Operating Officer.

Approval Date: November 7, 2001

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			