



**U. S. Chemical Safety and Hazard Investigation Board**  
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Board Member

January 22, 2002

**Board Action Report**

**Notation No.: 144**

**Voting Period: Urgent Notation Item January 17, 2002 – January 25, 2002**, but votes are requested as soon as possible

Subject: Reorganization of CSB Administrative Units

Whereas,

1. The Board has a responsibility to ensure that the CSB's organizational structure is appropriately aligned to effectively meet the agency's organizational needs and strategic goals;
2. The CSB's productivity and efficiency would be enhanced by creating a new administrative unit in which several critical functions that are currently dispersed across the agency would be aggregated and coordinated;
3. This new administrative unit would also allow for the fuller and more robust development of certain strategic plan functions;
4. This new administrative unit should be designated as the "Office of Prevention, Outreach and Policy";
5. Congressional and public affairs functions are among those to be consolidated into the Office of Prevention, Outreach and Policy; and
6. Board Order 014 establishes the major administrative units of the CSB;

Therefore, pursuant to its authority under 42 U.S.C. § 7412(r)(6)(N), the Board hereby votes to create an Office of Prevention, Outreach and Policy as a major administrative unit of the CSB and to abolish the Office of Congressional and Public Affairs, by amending Board Order 014 to revise section 3.(f) by deleting "The Office of Congressional and Public Affairs" and inserting "The Office of Prevention, Outreach and Policy."

**Approval Date: 1/17/02**

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			