



U. S. Chemical Safety and Hazard Investigation Board

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March 20, 2002

Board Action Report

Notation No.: 156

Voting Period: Urgent Notation Item March 8, 2002 – March 15, 2002, but votes are requested as soon as possible

Subject: Amendment to Board Order 023

Whereas,

1. The Board, by Notation Item 126 (10/23/01), passed Order 023, which established policies and procedures for the Senior Executive Service (SES) merit staffing process;
2. Order 023 provides that an Executive Resources Board (ERB) shall be responsible for, among other things, recommending the best qualified candidates to the Board for selection;
3. Order 023 does not currently provide the ERB with an opportunity to interview candidates for SES positions;
4. The ERB's duty to recommend best qualified candidates to the Board would be more effectively discharged if the ERB could interview candidates;
5. As a separate matter, certain ERB members may need to recuse themselves from considering particular candidates for ethical reasons; and
6. The attached excerpt from Order 023 indicates the necessary proposed revisions to allow the ERB to interview candidates and to clarify scoring and interviewing procedures when an ERB member has recused him/herself from evaluating a particular candidate;

Therefore, pursuant to its authority under 42 U.S.C. § 7412(r)(6)(N), the Board hereby votes to amend Board Order 023, "Senior Executive Service (SES) Staffing," by adopting the proposed revisions indicated in the attached excerpt from Order 023.

Approval Date: 3/14/02

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			