



U. S. Chemical Safety and Hazard Investigation Board

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April 5, 2002

Board Action Report

Notation No.: 171

Voting Period: Urgent Notation Item April 3, 2002 – April 10, 2002, but votes are requested as soon as possible

Subject: Amendment to Board Order 023

Whereas,

1. The Board, by Notation Item 126 (10/23/01), passed Order 023, which established policies and procedures for the Senior Executive Service (SES) merit staffing process;
2. The Board, by Notation Items 151 (1/31/02), 156 (3/14/02), and 166 (3/14/02), has amended certain provisions of Order 023;
3. Order 023, as amended, currently provides that a panel of CSB employees may be constituted to interview candidates for SES positions;
4. Order 023, as amended, currently provides for each Board Member to select one employee to sit on the employee interview panel;
5. Order 023, as amended, currently states that, as an alternative, the selection of employee interview panel members may be delegated to the ERB, but does not specify whether the ERB may select employees to sit on the panel in addition to employees selected by Board Members; and
6. Order 023, as amended, does not currently specifically assign to any individual responsibility for coordinating the employee panel interview process;

Therefore, pursuant to its authority under 42 U.S.C. § 7412(r)(6)(N), the Board hereby votes to amend Board Order 023, "Senior Executive Service (SES) Staffing," to (1) allow for the concurrent selection of employee interview panelists by Board Members and by the ERB and (2) allow for the assignment, to the Chair of the ERB, of responsibility for coordinating the employee panel interview process; these amendments to be accomplished by making the insertions and deletions noted on the attached excerpt from Board Order 023, as amended by Notation Items 151, 156, and 166.

Approval Date: 4/3/02

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			