



## U. S. Chemical Safety and Hazard Investigation Board

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July 2, 2002

### Board Action Report

**Notation No.: 198**

**Voting Period: Urgent Notation Item June 26, 2002 – July 3, 2002**, but votes are requested as soon as possible

Subject: Deactivation of Executive Resources Board

Whereas,

1. Pursuant to Board Order 023, "Senior Executive Service (SES) Staffing," as amended, a CSB Executive Resources Board (ERB) was established to conduct the merit staffing process for initial SES career appointments to the CSB;
2. The Board, by Notation Items 131, 132, and 133 (all November 7, 2001), appointed three CSB employees to constitute the ERB for the particular purpose of filling the position of Chief Operating Officer (COO);
3. Pursuant to Order 023, the ERB may be formally deactivated by the Board after a selected candidate has been approved by an Office of Personnel Management (OPM) Qualifications Review Board (QRB) and has entered on duty with the CSB;
4. Charles Jeffress, the candidate selected by the Board to fill the COO position, has been approved by an OPM QRB and has entered on duty with the CSB;
5. The members of the ERB – Daniel Horowitz (Chair), Anna Johnson, and Stephen Wallace – performed their duties well and to the benefit of the CSB;

Therefore, pursuant to its authority, the Board hereby votes to deactivate the ERB and to extend the Board's gratitude to the members of the ERB for their competent service.

**Approval Date: 6/26/02**

	<u>Approve</u>	<u>Disapprove</u>	<u>Not Participating</u>	<u>Withhold</u>
Isadore Rosenthal	x			
Gerald Poje	x			
Andrea Taylor	x			