



Chemical Safety and Hazard Investigation Board

Office of General Counsel

Memorandum

To: Board Members
From: Christopher Warner 
Cc: Leadership Team
Subject: Board Action Report – Notation Item 748
Date: March 26, 2010

On February 24, 2010, the Board approved Notation Item 748, thereby approving the execution of a supplemental lease agreement that amends the CSB's current lease for headquarters office space at 2175 K Street, NW in Washington, DC, as necessary to renew the lease for a five-year term commencing on October 1, 2010, and ending on September 30, 2015. The approval was made with the proviso that the base rental rate set by the final agreement must result in a total fixed rental cost for the entire five-year renewal term not to exceed \$4,712,000. The item also designated and authorized Board Member William B. Wark to sign the supplemental lease agreement, as approved, on behalf of the CSB.

Voting Summary – Notation Item 748

Disposition: APPROVED

Disposition date: February 24, 2010

	Approve	Disapprove	Calendar	Not Participating	Date
J. Bresland	X				2/23/2010
W. Wark	X				2/17/2010
W. Wright	X				2/24/2010