



U.S. Chemical Safety and Hazard Investigation Board

OFFICE OF GENERAL COUNSEL

Memorandum

To: Board Members

From: Steven Messer
Acting General Counsel

Cc: Leadership Team
Hillary Cohen

Subject: Board Action Report – Notation Item 2026-1 (Urgent)

Date: December 4, 2025

On December 4, 2025, the Board approved Urgent Notation Item 2026-1, thereby approving the establishment of the Office of External Affairs as a major administrative unit of the CSB and appointing Hillary Cohen as the Director of that office.

Voting Summary – Notation Item 2026-1 (Urgent)

Disposition: APPROVED

Disposition date: December 4, 2025

	Approve	Disapprove	Calendar	Not Participating	Date
S. Johnson	X				12/04/2025
S. Owens	X				12/04/2025