



U. S. Chemical Safety and Hazard Investigation Board

Office of General Counsel

Memorandum

To: Chairperson and Board Members

From: Christopher Warner, General Counsel

Cc: Charles Jeffress
Bea Robinson

Subject: Board Action Report – Notation Item 259

Date: August 28, 2003

On July 31, 2003, the Board approved Notation Item 259, thereby authorizing the Chief Operating Officer to execute a contract for web-casting services and to expend \$60,000 from the COO's budget to fund the contract. The COO and Director of Financial Operations were notified of this action at the time of passage.

Voting Summary – Notation Item 259

Disposition: APPROVED

Disposition date: July 31, 2003

	Approve	Disapprove	Calendar	Withhold	Not Participating	Date
Chairperson Merritt	X					7/30/2003
Member Poje	X					7/31/2003
Member Rosenthal	X					8/6/2003
Member Taylor	X					7/31/2003
Member Bresland	X					8/4/2003