



U.S. Chemical Safety and Hazard Investigation Board

Office of General Counsel

Memorandum

To: Board Members *Ch. Warner*
From: Christopher Warner
Cc: Leadership Team
C. MacKenzie
Subject: Board Action Report – Notation Item 569
Date: September 13, 2007

On September 11, 2007, the Board approved Notation Item 569, thereby authorizing the following actions:

1. The amendment of the FY 2007 Operating Budget to transfer \$14,000 from the Compensation spending category to the Other Services category for the Office of Congressional, Public, and Board Affairs for web services, bringing the total FY 2007 allocation to \$64,000 for such services;
2. The amendment of the FY 2007 Operating Budget to transfer \$5,000 from the Compensation spending category to the Other Services category of the Office of Investigations for the investigation records scanning contract; and
3. The modification of the investigation records scanning contract to increase its value by \$5,000 to a maximum of \$68,555.30, for the purpose of scanning the additional BP investigation documents.

Voting Summary – Notation Item 569

Disposition: APPROVED

Disposition date: September 11, 2007

	Approve	Disapprove	Calendar	Not Participating	Date
G. Visscher	X				9/11/2007
W. Wark	X				9/12/2007
W. Wright	X				9/11/2007