



## Chemical Safety and Hazard Investigation Board

### Office of General Counsel

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#### Memorandum

To: Board Members

From: Christopher Warner *aw*

Cc: Leadership Team

Subject: Board Action Report – Notation Item 744

Date: March 17, 2010

On January 30, 2010, the Board approved Notation Item 744, thereby voting to:

- a. Adopt Appendices B, C, and D to the item as the CSB's Fiscal Year (FY) 2010 Operating Budget;
- b. Approve the execution of, and allocation of funding for, the specific line items shown in Appendix D to the item;
- c. Approve the execution of, and allocation of \$600,000 for, a contract or agreement – to be executed by March 31, 2010 – with the National Academy of Sciences for the congressionally mandated study of methyl isocyanate;
- d. Authorize the acquisition of IT goods and services as listed in Appendix I to the item and in accordance with the IT capital plan adopted on January 20, 2010;
- e. Establish a deadline of March 15, 2010, for the submission of written proposals for additional FY 2010 non-emergency expenditures not funded by the operating budget to the Chairperson or his designee;
- f. Establish a deadline of June 1, 2010, for the submission of purchase request packages for FY 2010 non-emergency procurements to the Office of Financial Operations;
- g. Establish a deadline of August 1, 2010, for the submission of final non-emergency FY 2010 Operating Budget amendments to the Board; and
- h. Approve the hiring priorities outlined in Appendix L to the item.

Member Wright's dissent is attached to this Board Action Report.

[Voting Summary on next page]

**Voting Summary – Notation Item 744**

**Disposition: APPROVED**

**Disposition date: January 30, 2010**

	<b>Approve</b>	<b>Disapprove</b>	<b>Calendar</b>	<b>Not Participating</b>	<b>Date</b>
<b>J. Bresland</b>	<b>X</b>				1/30/10
<b>W. Wark</b>	<b>X</b>				1/29/10
<b>W. Wright</b>		<b>X</b>			2/1/10

DISSENTING VIEW BOARD MEMBER WRIGHT ON NOTATION ITEM 744

I voted NO for the FY 2010 budget contained in notation item 744 as I believe the Chemical Safety Board should hire more investigative staff in advance of some of the positions cited in Appendix L of this notation package. Although I support the continued funding of the animated video outreach program, updates to the ongoing IT improvement program and efforts to further institutionalize the budget execution process by establishing deadlines for requirement submissions to help alleviate problems with end of year funding and other aspects of the budget, I disagree with the priority and number of some of the non-investigative personnel hires listed in Appendix L (Incident screener, contract specialist, human resources specialist and an additional attorney). I do not believe these positions will likely reduce the impact of existing delayed investigative reports nor necessarily prevent future delays as new cases arise. I believe hiring of investigative personnel should take precedence over hiring for some of the positions cited in Appendix L. There is likely valid need for these other positions but they should, in my estimation, be of a lower priority than the sorely needed investigator positions and hence programmed accordingly, after hiring a fourth investigative team.

Wright